

APPENDIX – I
FORM – I

(See Rule 4)

FORM OF APPLICATION OF THE SANCTION OF ADVANCE
FOR THE CELEBRATION OF MARRIAGE

(To be submitted to the sanctioning authority through proper channel)

1. Name of the Applicant :
(in Block Letters)
2. Designation of applicant and office :
In which employed.
3. (a) Whether permanent, and if so the :
Particulars of the permanent post.
- (b) If not permanent, the date of first :
Regular appointment in Board Service.
- (c) Total period of Regular Service :
4. Amount of Advance applied for :
5. Number of monthly installments in which :
the advance may be recovered.
6. Residential Address :
7. Permanent Address :
8. (a) Date Of Birth :
- (b) Date of Retirement :
9. Scale of pay of the present post :
10. Basic Pay in the Present Post as defined :
Under F.R.O.(21).
11. Gross monthly salary (With details) :
12. Particulars of deductions from Gross :
Pay & Amounts deducted.
- (i) General Provident fund :
 - a) Subscriptions :
 - b) Recoveries towards :
- (ii) Festival Advance :
- (iii) Conveyance Advance for Bicycle/ :
Motot Cycle/Scooter/Motor Car.
- (iv) House Building Advance :
- (v) Other Recoveries, Group Insurance :

- (a) Khadi, Handloom Cloth :
 - (b) Postal Life Insurance :
 - (c) Salary Saving Schemes under LIC :
 - (d) Recoverable towards the
Co-Operative Credit Society or
Bank. :
 - (e) Other Item, prof, Tax etc., :
13. Net Salary received :
14. Date of Marriage :
15. For whose marriage the advance is
Applied for (Self/Daughter/son). :
- i) The Date of birth of the daughter/son :
16. Name and occupation of the son or
Daughter for whose marriage advance is
Applied for. :
- ii) Number & date of order in which such
advance was sanctioned previously and
for whose marriage (self/daughter/son). :
 - iii) Whether any amount of such advance
is outstanding or payment of principal
and interest is to be shown separately. :

I hereby declare that the particulars furnished above are true to the best of my knowledge and belief.

SIGNATURE OF APPLICANT