



**NORTHERN POWER DISTRIBUTION COMPANY OF TG. LTD.  
CORPORATE OFFICE, VIDYUTH BHAVAN,  
# 2-5-31/2, Nakkalagutta, Hanamkonda, Warangal – 506 001.**

*Energy Saved is Energy produced - Electricity Saved is Electricity Generated*

## Contractor Registration Application Form

**(For New/Renewal/Duplicate/Change of Class or Voltage grade/Inclusion of additional Item of work)**  
Please tick ( ) type of registration required and strike whichever is not applicable

**Please read the Information Booklet carefully before filling the form.**

Fee Amount	Bank	Branch	D.D.No.	Date
Rs.				

a) Name of the Contractor (Individual/Proprietor/Firm/Company/Society)  
(As it appears in the Licenses/Registrations/Certificates)

b) Address for communication

House/Flat/Plot Number	
Floor/Street Number	
Apartment/Village Name	
Area/Mandal Name	
City/Town/District	
PIN	

Telephone Number	
Mobile/Cell Number	
Email Address	

c) Status of the Contractor/Firm (Please tick ( ) whichever is applicable)

Individual/ Proprietary	Unregistered Partnership Firm/Co.	Registered Partnership Firm/Co.	Private Limited company	Public Limited company	Societies/ Co- operatives	Govt./ Quasi Govt	Others

1) If Individual or Proprietary firm

i) Technical Qualification, if any : Yes / No  
(tick ( ) whichever is applicable and strike whichever is not applicable. If yes, enclose copy of engineering degree certificate issued by recognized University)

ii) Social Status of the Contractor : SC / ST / Others  
(tick ( ) whichever is applicable and strike whichever is not applicable. If SC/ST enclose copy of community certificate)

2) i) If Partnership firm/Limited company/Societies/Co-operatives

Sl.No.	Names of Partners/Directors	Sl.No.	Names of Partners/Directors
1		4	
2		5	
3		6	

( tick ( ) against the person who is authorized to represent the firm/company to sign the documents and furnish copies of certificate of registration from registrar of firms/companies, partnership deed, memorandum of articles of association.)

ii) Does the Firm/Company comes : Yes / No  
under purview of Industrial Act?

(If yes, Enclose a copy of certificate of registration issued from the Department of Industries)

Registration/ License No.	Date of registration	Type of Industry tick ( ) whichever is applicable				
		SSI	Ancillary	SSSBE	Tiny	Others

d) Item of works (tick ( ) against the Item of Works for which registration is sought)

Sl. No.	Item of works	tick ( ) against the Item of works for which registration is sought
1	Civil works	
2	Erection of 33/11 KV Sub-Station	
3	Repairs to sick Power Transformers	
4	Repairs to sick Distribution Transformers & other Equipment	
5	Erection & Maintenance of Lines & Network equipment	
6	Man Power Supply	
7	O&M of Sub-Station	
8	Fabrication Works	
9	Transport Works	
10	Supply of Vehicles	
11	Printing Works	
12	Spot Billing & Spot collection	
13	Soft ware & Hardware Maintenance	
14	Any Other items not covered above ( Specific work to be mentioned in the application)	

e) Class of Registration applied for : Class-I / Class-II / Class-III  
(tick ( ) whichever is applicable and strike whichever is not applicable)

f) Are you already registered in TGNPDCL/ : Yes / No  
Other Companies?

If yes, furnish the following details.

Sl.No.	Name of the Organization	Registration No.	Class of registration	Monetary limits	Validity period
1)					
2)					
3)					

g) Details of Solvency

Issuing Authority	Name of Bank/MRO	Issue date	Amount of Solvency	Validity period
Bank/MRO				

h) Details of Experience

Sl.No.	Name of the work	Place of experience	Agt. No. & Date	Value of Agreement entered	Period in which actually completed
1)					
2)					

i) Self Certified T&P certificate enclosed : Yes / No

j) Number of repair/testing sheds available :  
with full addresses.

(In case of registration for Items of work against Sl.Nos 3&4 i.e., Repairs to sick Power Transformers, repairs to sick DTRs and other equipment.)

Sl.No.	License/Registration	Details	
1)	Details of License issued by AP Electrical Licensing Board	License No.	
		Grade	
		Upto KV	
		Validity period	
2)	License (in Form-VI) under the A.P.Contract Labour (Regulations & Abolition) Rules 1971 issued by Assistant Commissioner of Labour, EPF, ESI etc)	License No.	
		Employer ESI Code No.	
		Employer EPF Code No.	
3)	Sales Tax Registration Details (under section 12(1)/(2) of the APGST Act, 1957)	Registration No.	
		Valid period	
4)	Central Excise Registration details (under Service Tax Law)	Registration No.	
		Validity period	
		Turnover Tax	
5)	VAT Registration (under AP VAT Act, 2005)	Tax Identification No(TIN)	
		Validity period	
6)	Income Tax	PAN No.	

Sl.No.	Address	Capacity	Service Connection Details			
			Section	Area Code	Category	SCNO
1)						

- k) Number of Vehicles available :  
(In case of registration for Items of work against Sl.Nos 9 & 10 i.e., Transport works, Supply of Vehicles)

Sl.No	Vehicle Particulars		Month & Year of Mfg.	Validity Period of				
	Type	Number		R.C.	Insurance	Certificate of fitness	Permit	Pollution under control
1)								

- l) Other details of Contractor/Firm/Company  
 m) Whether the Contractor or representatives of the Firm/ : Yes / No  
 Company do have any relatives in APNPDCL?  
 (If yes, please furnish the details)

Sl.No.	Name of the Officer/ Employee	Designation and place of working	Relationship
1)			
2)			
3)			

- n) Have you at any time been Removed/Demoted/Suspended/Blacklisted? : Yes/No  
 If yes, give the details

Sl.No.	Name of the organization	Registration No.	Class	Date and Period of Removal/Demotion/ Suspension/ Blacklisted	Reasons
1)					

- O) Accepted NPDCL Terms & Conditions: Yes / No  
 (If No, Give details.)

DECLARATION

I/We declare that the particulars given in this application are true to the best of my/our knowledge and belief and understand that it is liable for cancellation of registration if proved, otherwise.

Place :

Date :

SIGNATURE OF CONTRACTOR

Name & Authority:

Note: This form shall be signed by the person competent at detailed below

- a) Proprietorship firm : Individual/Sole proprietor of the firm
- b) Partnership firm : By the partner who holds general power of attorney authorizing him to sign for and on behalf of the firm in contractual obligations (power of attorney with certified copy there of to be enclosed)
- b) Companies : By Managing Director or any Director who holds general power of attorney in his favour from the firm giving him authority to do so (power of attorney with certified copy there of to be enclosed)

**List of enclosures with the application form**

Description of enclosure	tick ( ) if	Description of enclosure	tick ( ) if
D.D.		Solvency Certificate/ attested	
Copy of Engineering degree certificate		Experience Certificates/ attested	
Copy of Community certificate		T&P Certificate	
Copy of Certificate of registration from		Copy of vehicle RC book	
Copy of Articles of Association		Copy of Insurance policy	
Copy of Certificate of Incorporation		Copy of Pollution under control Certificate	
Copy of Memorandum of firm		Copy of State Permit	
Copy of Memorandum of Articles		Copy of License issued by AP Electrical Licensing Board	
Copy of Partnership deed		Copy of License (FormVI) issued by	
Power of attorney for authorized persons of the contractor to sign contract documents		Copy of Sales Tax registration	
Copy of Certificate for permanent registration from the Department of Industries		Copy of Central Excise registration (Service tax)	
Original expired certificate of registration issued by APNPDCL		Copy of VAT registration	
Copies of Certificate of registration issued by other companies		Copy of Income Tax PAN	
Copies of Certificate of EPF		Copies of Certificate of ESI	
Passport size photos( 2Nos)			

FOR OFFICE USE

Application is verified and proposed to accord

- a) New/Renewal Registration as Class I / II / III for a period of two years from \_\_\_\_\_ to \_\_\_\_\_.
- b) Change of Class from Class I / II / III to Class I / II / III.
- c) Inclusion of additional Item of works viz.
- d) Rejection on reasons \_\_\_\_\_

\_\_\_\_\_ ...

Contractor's particulars are entered in register vide Sl.No. \_\_\_\_\_.

AE/AAE

ADE/O&M

DE/O&M

GM/OP

CGM/OP

Proceedings No. CGM/OP/GM/OP/DE(O&M)/A1/APNPDCL/D.No. \_\_\_\_\_ Dt \_\_\_\_\_.

- i) The Registration No. assigned O&M No \_\_\_\_\_ & SAP Vendor No. \_\_\_\_\_.
- ii) Contractor's particulars entered/updated on \_\_\_\_\_.
- iii) Registration Certificate/Rejection letter sent to Contractor vide D.No. \_\_\_\_\_ Dt. \_\_\_\_\_.
- iv) DDs sent to the Pay Officer/APCPDCL vide PCB folio Nos. \_\_\_\_\_ Dt. \_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_